

# How to add eTicket email to the default acknowledgement email

10 Steps

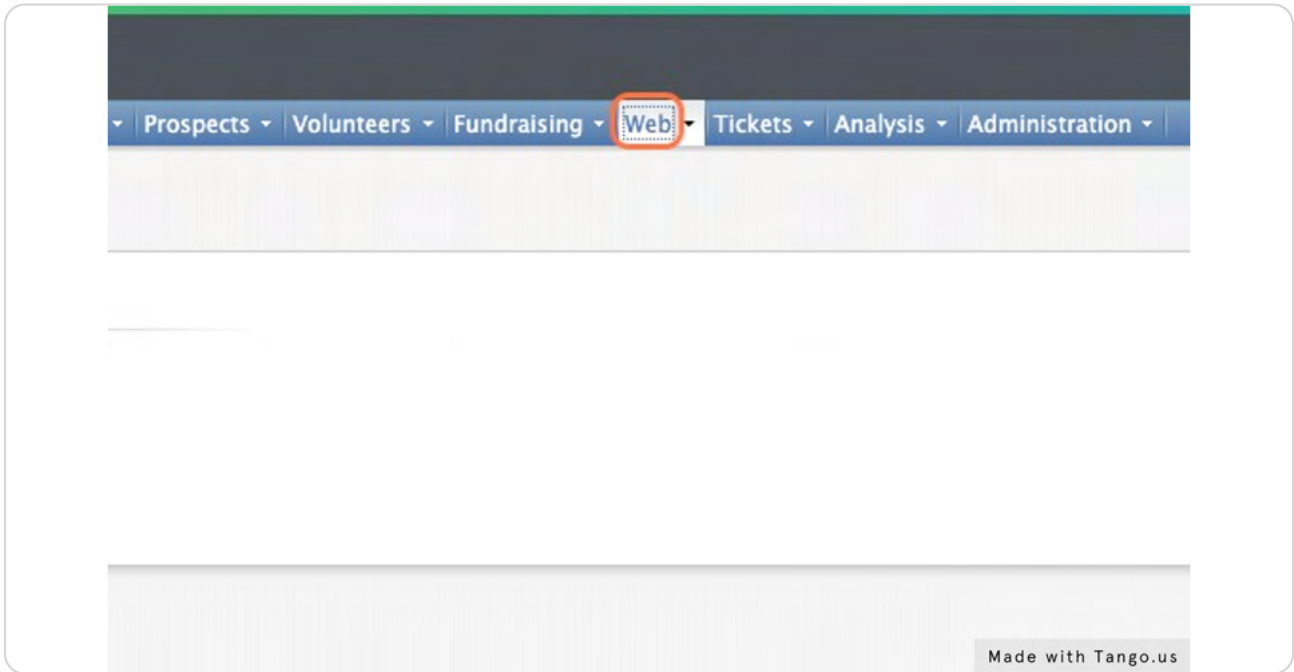
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STEP 1

**Go to Home - Altru**

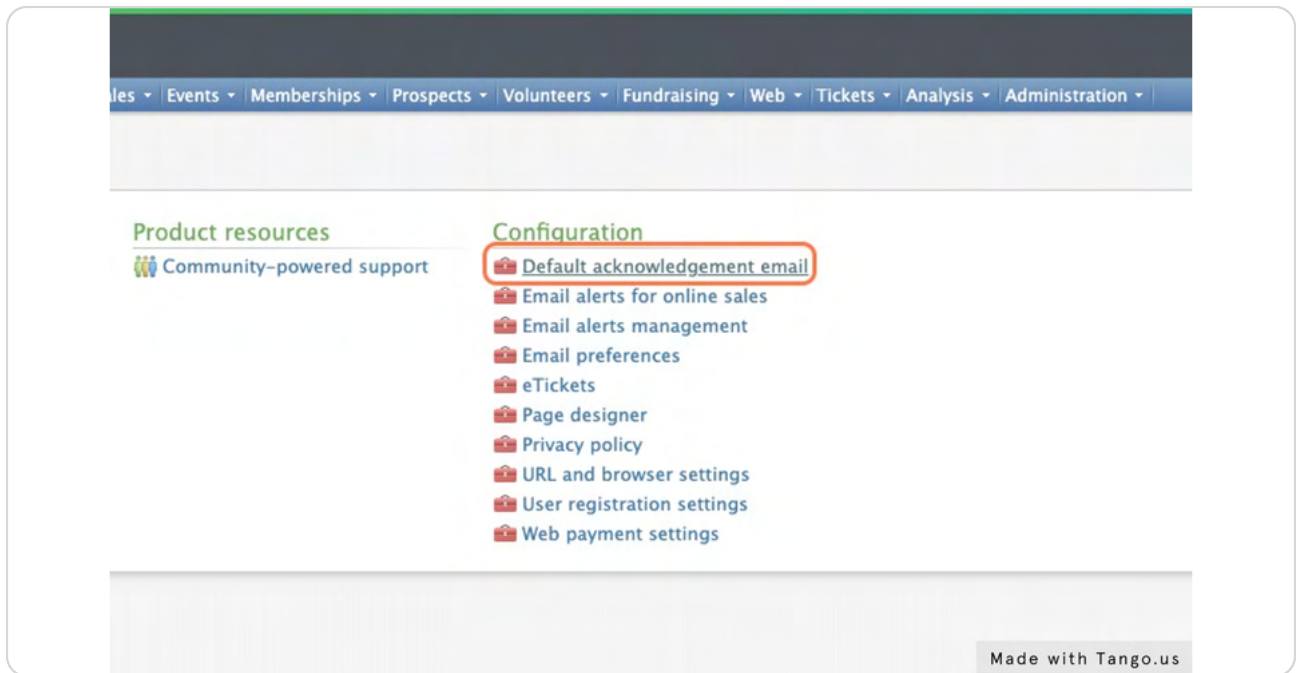
STEP 2

**Click on Web**



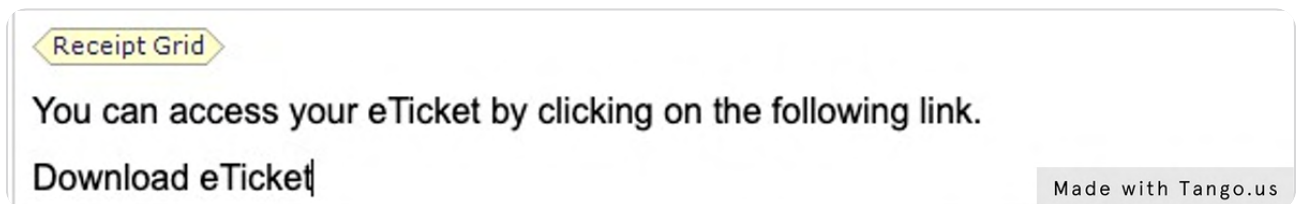
STEP 3

**Click on Default acknowledgement email**



STEP 4

**Type in Download eTicket to the email**



STEP 5

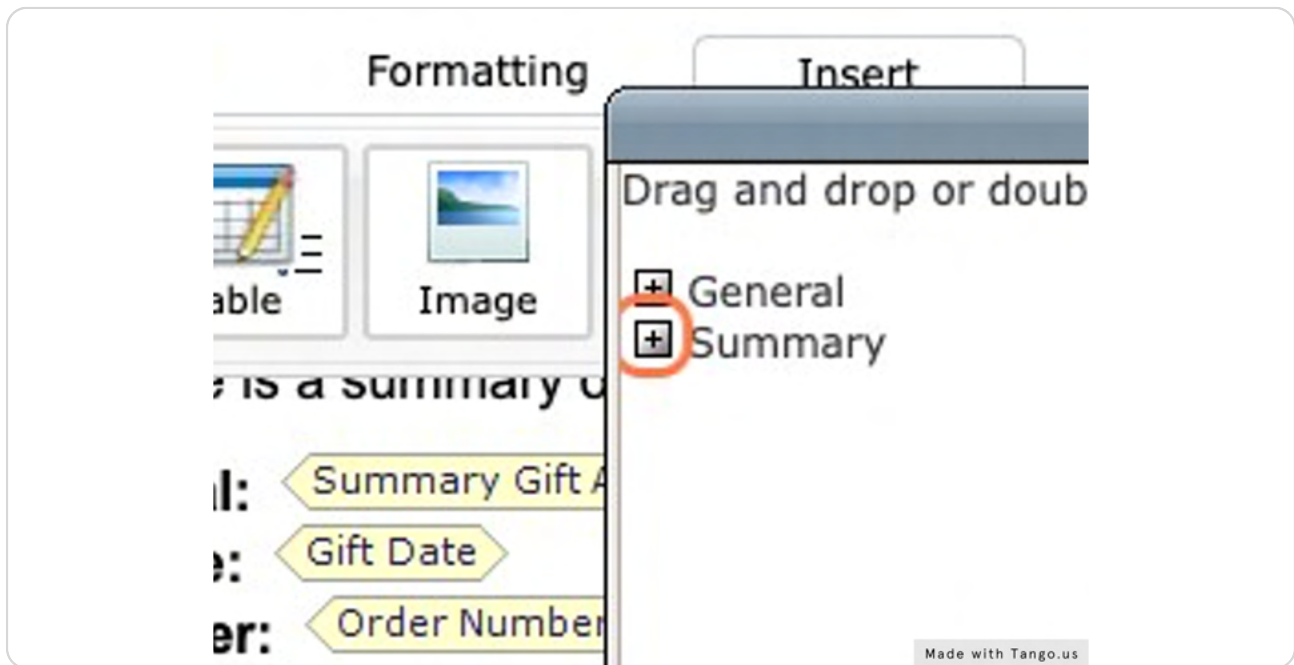
**Click on Insert**

STEP 6

**Click on Merge fields**

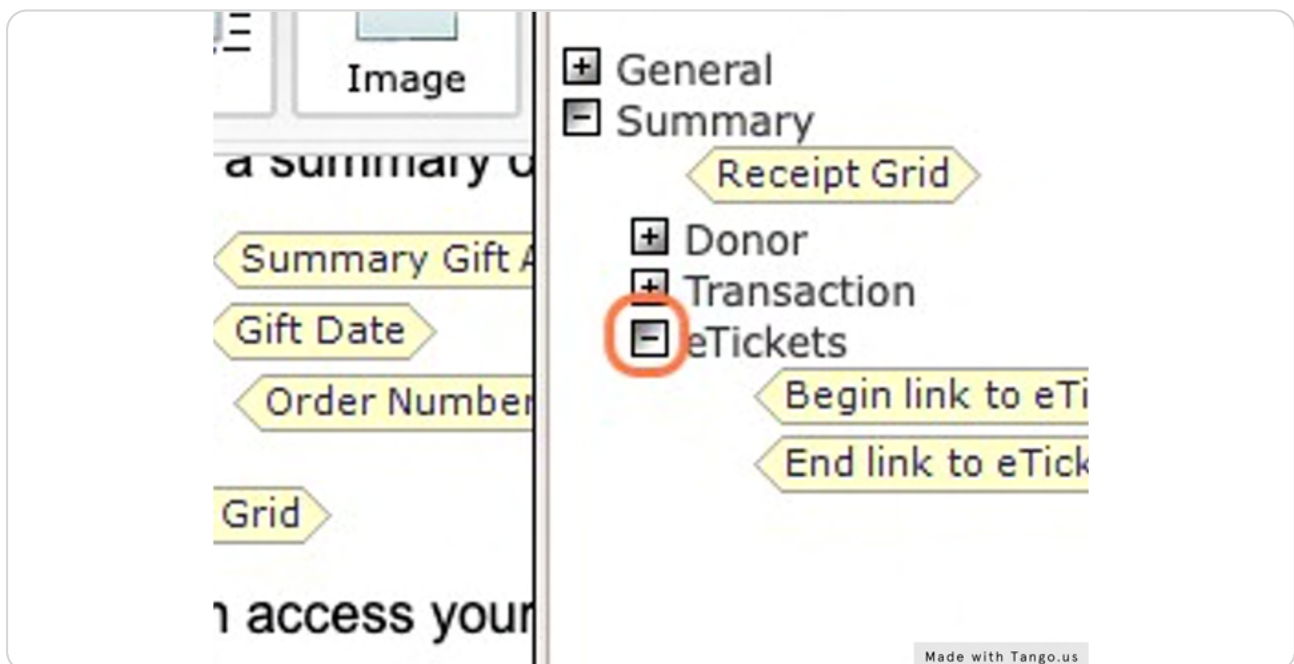
STEP 7

**Click on summary**



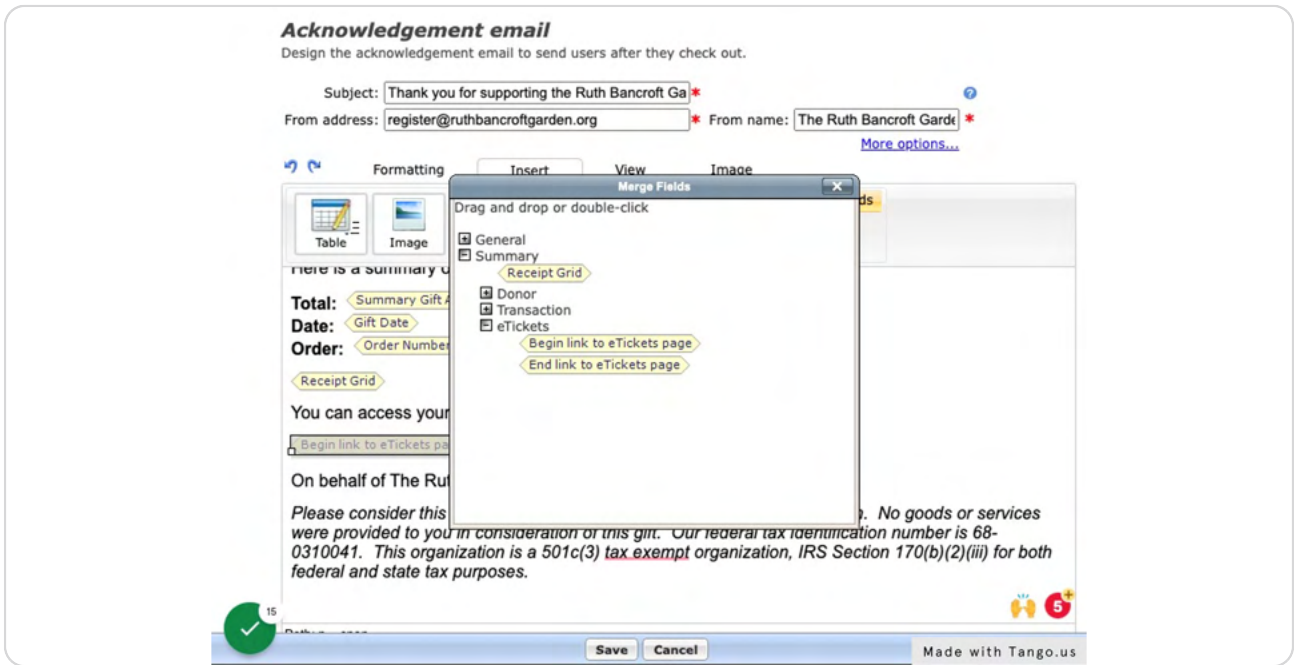
STEP 8

**Click on eTickets**



STEP 9

### Drag the Begin and end of link



STEP 10

### Click on Save

